



Date: July 9, 2025

**Addendum No. 1 - Request for Proposal (RFP) – Professional Services
LOCAL SAFETY ACTION PLAN**

Proposal Submission Deadline:

July 15, 2025 @ 11:00 am prevailing time
Attn: RFP Response Local Safety Action Plan
Borough of Dunellen
355 North Avenue
Dunellen, NJ 08812

This Addendum is hereby issued to clarify and amend the RFP document as follows:

Question Received:

On page 33 of the RFP, under Salary/Wages, there is a reference to an attached sample detailed budget. We did not see it in the RFP, can you provide the sample for our reference?

Response:

The reference to an “attached sample detail budget” on page 33 was included in error. There is no sample detailed budget provided as part of this RFP. Proposers should instead follow the instructions in the RFP to develop their own detailed budget schedule that includes:

- The firm’s name and the project name for which you are applying.
- Date of submission.
- Names of all employees who will work on the project, including their job title and grade.
- The requested hourly wage rates for each employee listed.
- Staff time calculated in hours (rather than days), usually shown by task.

Proposers are encouraged to use any standard format that clearly provides this information.

All other terms and conditions of the RFP remain unchanged. Please acknowledge receipt of this Addendum with your proposal submission.